

RealTracs Solutions Condominium Input Form

Rev. 07/2016

* = required fields (n) = number of choices

MLS Information

MLS Number		List Price*	\$	<i>whole dollars</i>
Status				
Street Number*		Street Name*		
Street Letter	(A, B, 1/2, etc.)	Street Direction	N NE E SE S SW W NW	
City*		County*		
Development*		Zip Code*		
Listing Type*	Exclusive Right to sell Other Foreclose	Exclusive Agency Exclusive Right-Short Sale	Owner Agent	HUD Home Exclusive Agency Short Sale
Tax ID*		MLS Area*		
Internet List	Yes No (Yes is default)	State*		

Office Information

Showing Instructions* (2)	Agent Must Be Present Anytime Call Listing Call Agent SentiLock	Show Office Call Center Combo	Listing Agent*	
Sub Agent Comp*		Facilitator		
Buyer Broker Comp*		Co-List Agent		
Deed Book/Page		Showing Phone	<i>Change Only If Different</i>	

Remarks

--	--	--	--	--

Only the first 255 characters will be saved -- one box per character.

Other Information

List Date*	(mm/dd/yyyy)	Expiration Date*	(mm/dd/yyyy)	
Main Sq Ft*	(est. sq. ft.)	Estimated Sq Ft Source*	Agent Measured Prior Appraisal Professional Measurement	Owner Supplied Tax Record Other
Second Sq Ft	(est. sq. ft.)	Other Finished Sq Ft (Not in Total)	(est. finished sq. ft.)	
Basement Sq Ft	(est. finished sq. ft.)	Other Finished Sq Ft Description	Detached Apt. Pool House	Detached Studio Finished Storage
Owner Name		Possession*	Date of Deed	DOD+30 Immediate Negotiable

Directions*

--	--	--	--	--

Only the first 255 characters will be saved -- one box per character.

REALTOR Remarks

--	--	--	--	--

Only the first 255 characters will be saved -- one box per character.

Financing and Taxes

Financing (8)	Assumable Financing Owner-Lease Option USDA/Rural	FHA Purchase	Other VA	Owner Owner-Lease	Annual Property Taxes	\$
----------------------	---	-----------------	-------------	----------------------	------------------------------	-----------

General Information

Type*	Cottage Loft	Flat Other	High Rise Townhouse	Style	Colonial Victorian	Contemporary Loft	Other Traditional
Stories*	(Examples: 1.0, 1.5)						

General Information (Continued)																
Year Built*	(Format: yyyy)				Built Info*	Approximate Model	New	Existing Renovated	Historic To Be Built							
Unit Number					Driveway*	Aggregate Other	Blacktop Pea Gravel	Concrete Penetrated Stone	Gravel Stone	None Stone						
Association Fee	\$ whole dollars, per month				Association Transfer Fee	\$ whole dollars										
Floors*	Bamboo/Cork	Concrete	Carpet	Finished Wood	Laminate	Marble	Other	Parquet	Slate	Tile	Vinyl					
Garage/Parking Capacity	(Format: 0 - 9)				Garage Description	Assigned Parking Space	Individual Carport Shared Carport	Individual Garage Shared Garage	Other Unassigned							
Vertical Location	Ground Level	Penthouse	Terrace Level	Upstairs	Unit Location	Center	End	Other	Pool							
Mail Box	Central	Door	Mailbox	Construction*	All Brick Frame	Exterior Insulated Log Other	Coating System Partial Brick	Fiber Cement Siding Stone	Stucco Insulated Concrete Form	Structural Insulated Panels						
Basement Type	Full	None	Other	Partial	Basement Description	Apartment Other	Combo Slab	Crawl Unfinished	Finished							
Exterior Trim	Aluminum Cement	Asbestos Hardboard	Fiber Vinyl	Wood	Waterfront Dock	No Dock	Community	Dock on Property	Dock Permit							
Waterfront Description	Creek River View	Lake View Riverfront	Lakefront Pond	Handicap Access	Handicap Accessible											
Association Fee Includes (4)	Exterior Maintenance				Grounds Maintenance	Insurance	Estimated Completion	(mm/dd/yyyy)								
Roof	Aluminum Copper Standing	Asbestos Corrugated Metal	Asphalt Green - Vegetation	Built-up Membrane	Cement Shake Metal	Clay Tile Other	Composition Shingle Reflective Roof Coating	Concrete Tile Slate	Urethane Wood Shake	Wood Shingle						
Rooms (Use Dimensions such as 11 X14)																
Living *	X	Combination Great Room	Fireplace Separate	Formal Sunken	Kitchen *	X	Country	Eat-In	Nook	Pantry						
Dining	X	Combination None	Formal Other	L-Shaped Separate	Den	X	Bookcases Paneled	Combination Separate	Fireplace							
Recreation/Bonus	X	2 nd Floor Fireplace	Basement Level Main Level	Over Garage 3 rd Floor	Hobby	X	Darkroom Sewing	Greenhouse Workshop	Other							
Additional Room 1	X	Bedroom 5 Interior Media	Bedroom 6 Florida Music	Breakfast Gathering Library Office	Additional Room 2	X	Bedroom 5 Media	Bedroom 6 Gathering Music	Breakfast Interior Office	Exercise Library Utility						
1 st Bedroom *	X	Dressing Room Large Closet Suite	Full Bath Half Bath Whirlpool	Extra Master BR Down Walk-in Closet	2 nd Bedroom	X	Bath Master BR Down	Extra Large Closets Walk-in Closet	Master BR Up							
3 rd Bedroom	X	(No Description Available)			4 th Bedroom	X	(No Description Available)									
		Main*	Second Floor	Third Floor	Basement	Other (not counted in Total)										
Bedrooms													(0-99)			
Full Baths													(0-99)			
Half Baths													(0-99)			
Interior																
Fireplaces	(Format: 0-9)				Drapes	All Remain None	Blinds Only Remain	Negotiable Partial Drapes Remain								
Other (6)	Air Filtration	Ceiling Fan	Central Vacuum	Dehumidifier	Elevator	Extra Closets	Fire Sprinkler System	Hot Tub	Humidifier	In-Law Quarters	Intercom System	Redecorated	Recording Studio	Smoke Alarm		
	Storage	Utility Connection	Wet Bar	Walk-in Closets	Wood Burning Fireplace	Water Filter										
Miscellaneous																
Security Description (2)	Fire Security System	Gate	Guard Sprinkler System	Miscellaneous Other (4)	Balcony Burglar Alarm Networked	Satellite Dish Cable TV	Entry Foyer Home									
Community Amenities (6)	Clubhouse Laundry Facilities	55-Up Community No Laundry Facilities	Community Fitness Center Park Pool	Golf Course Tennis Courts	Walking Trail											
Energy (Green) Features (4)	Attic Fan	Cellulose Insulation	Dual Flush Toilets	Energy Star Windows	Energy Star Hot Water Heater	Fireplace Insert	Inst Hot Water Dispenser	Insulated Glass Windows	Low Flow Plumb Fixtures	Low VOC Paints	NES Insulation Pkg.	Programmable Thermostat	Sealed Ducts	Solar Heat-Active	Solar Heat-Passive	Solar Water Heater
	Spray Foam Insulation	Storm Doors	Storm Windows	Tank-less Water Heater	TVA Insulation Package											
Green Certifying Body (4)	Energy Star	LEED Certified	Earth Craft	NAHB - Bronze	NAHB - Silver	NAHB - Gold										
Restrictions (Yes/No choices indicate presence/absence of restrictions. Selecting from "Other" list indicates presence of a restriction.)																
Renting Permitted	Yes	No	Trailers Permitted	Yes	No											
Exterior Alterations	Yes	No	Pet Restriction	Yes	No											
Other (2)	Children	Other	Parking	Selling												
Appliances																
Range Source *	Electric	Gas	None	Other	Range Desc. *	Built-in	Cooktop	Drop-in	None	Other	Stove					
Oven Source *	Electric	Gas	None	Oven Desc. *	Built-in	Double Oven	None	Other	Single	Oven						
Other (6)	Compactor	Disposal	Dryer	Energy Star Appliances	Freezer	Grill	Icemaker	Refrigerator	Washer	Microwave	Dishwasher					
Utilities																
Water Source*	City	Cistern Spring Well	Other	Sewer System*	Other	Septic Tank	Sewer	None	Septic Available	Sewer Available	STEP System					
Cooling Source*	Electric	Gas	Geothermal	Cooling System*	Attic fan	Central	Dual Fan	None	Other	Window						
Heating Source*	Coal	Electric	Gas	Heating System*	Baseboard	Central	Dual	Floor	Geothermal	Gas/Electric	None	Oil	Energy Star HVAC	Furnace	Heat pump	None
	Propane	Solar	Wood	Other	Radiant	Stove	Two Systems	Wall								
Public Schools																
Elementary 1*					Elementary 2											
Middle/Jr. High *					Senior High*											